

Course Application Form



If you require further advice on course choice, please contact Admission on **0141 314 0032**

Festival Business Centre
150 Brand Street
Glasgow
G51 1DH
Tel: 0141 314 0032
Fax: 0141 314 0026
E: info@deafperspective.co.uk
W: www.deafperspective.co.uk

Please complete in BLOCK CAPITAL and return to:

Course(s) applied for: _____

Source of funding: Individual (IND) Company (COM)

Payment Plan: Yes No

Individual Learning Account (ILA): Yes ILA Number: _____

No

Personal Details

Mr. / Mrs. / Miss / Ms _____

Surname: _____

Forename(s) _____

Home Address: _____

Postcode: _____

Home Telephone No: _____

Mobile Telephone No: _____

Email: _____

Date of Birth: _____

Equal Opportunities Please complete sections below.

Do you have a disability or learning needs? Yes No

Answering this question will allow us to plan your learning support and make any reasonable adjustments that would support you in your course.

Disability Registration:

Yes - Registered Yes – Not Registered No

Please indicate any disability:

- | | |
|--|---|
| <input type="checkbox"/> Dyslexia | <input type="checkbox"/> Mental Health Difficulties |
| <input type="checkbox"/> Blind / Partially Sighted | <input type="checkbox"/> Unseen Disability |
| <input type="checkbox"/> Deaf / Hearing Impairment | <input type="checkbox"/> Multiple Disability |
| <input type="checkbox"/> Wheelchair User / Mobility Difficulties | <input type="checkbox"/> Disability not listed |
| <input type="checkbox"/> Personal Care Support | <input type="checkbox"/> Information declined |
| <input type="checkbox"/> Please give me information on support with English and / or Maths | |

Male Female

Ethnic Origin

Deaf Perspective wishes to ensure that every applicant is treated equally and fairly. In order to do this we require you to complete all sections below.

<input type="checkbox"/> Scottish	<input type="checkbox"/> English	<input type="checkbox"/> Welsh	<input type="checkbox"/> Irish
<input type="checkbox"/> Black Caribbean	<input type="checkbox"/> Black African	<input type="checkbox"/> Black Other:	_____
			Background
<input type="checkbox"/> Pakistani	<input type="checkbox"/> Indian	<input type="checkbox"/> Bangladeshi	
<input type="checkbox"/> Chinese	<input type="checkbox"/> Asian Other:	_____	
		Background	
<input type="checkbox"/> Mixed			

Qualifications (please attach a copy of all your results)

Secondary School(s) / Further Education Centre(s) attended

Date of leaving: _____

Examination Body	Year	Subject/Module/Unit	Level	Results

Do you have a Scottish Candidate number (SQA)? Yes No

Or a CACDP number? Yes No

If yes, please enter _____

Information you provide in this section is classed as sensitive under the Data Protection Act 1998, and will be treated by us according to the law. By signing the declaration below, you accept the attached terms and conditions and agree to us processing your data.

Signature: _____

Date: _____

When you have completed this form please send, with a copy of your qualifications (if applicable) and any additional sheets to:

Deaf Perspective, Festival Business Centre, 150 Brand Street, Glasgow G51 1DH

Market Research (you are not required to complete this section if you do not wish to do so. However the information that you do supply will be used to improve the promotion of Deaf Perspective courses and services

How did you hear about **Deaf Perspective?**

(e.g. Learn Direct, Recommended, Advert, Website/Internet, Friend/Relative, etc)

Terms and Conditions

Applications

Application forms must be signed and accompanied with a deposit of £50. Deposits are non-refundable unless a recent doctor's or medical line can be given.

Conditions of payment

For Companies

Prior to candidates commencing the course, an appropriate letter of confirmation, together with Purchase Order or payment in full, must be supplied to Deaf Perspective.

For Individuals

All courses must be paid in full by the end of the first half of the course. Failure to pay in full by this date could incur a late payment fee representing an additional 10% of the full course fee. All ILA contributions will be administered following ILA funding and payment guidelines.

For Individuals: Payment Plan

Candidates wishing to pay fees in instalments using the Payment Plan must agree to Deaf Perspective's payment terms. Again all ILA contributions will be administered following ILA funding and payment guidelines.

Payment Default

Candidates who have not made or arranged payment prior to their agreed dates may be excluded from the course. In such cases, no refunds of any fees or deposits already paid will be made.

Cancellation & Withdrawal

For candidates wishing to cancel their course within one week prior to the course commencing, no refund on their deposit will be given, however they will not be expected to pay the full course fees. For candidates who leave the course after it has commenced, the full fee payment will be due within 28 days. Again, all ILA contributions will be administered following ILA funding and payment guidelines for cancellations.

Deaf Perspective will not cancel a class unless absolutely necessary. In such cases alternative classes will be offered. If this is unsuitable then a refund proportionate to the time lost will be payable by Deaf Perspective.

Late Arrivals, Absence and Vacations

For candidates commencing their course after the first week, or who are absent during their course, no refund will be made. Periods will not be made up with a free extension of the course. However additional one to one sessions can be arranged for an appropriate fee.

Expulsion

Any candidate, who commits a criminal offence, is found guilty of gross or persistent misconduct in accordance with Deaf Perspective's disciplinary procedure will be excluded. No refund will be given.

Liability

Except where responsibility is imposed by the law, Deaf Perspective will not be liable for any loss or injury sustained by candidates whether in the Festival Business Centre or elsewhere.

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Please complete in BLOCK CAPITAL and return to:

Please note that this form does not guarantee you a place on any course. This information allows us to provide you with the best course for you. If you wish to book a place then please fill in the application form enclosed along with your £50 deposit.

Personal Details

Mr. / Mrs. / Miss / Ms

Surname:

Forename(s)

Home Address:

Postcode:

Home Telephone No:

Mobile No:

Email:

Date of Birth:

Course(s) applied for:

Signature Level 1: Regular (24 weeks) Intensive (10 weeks) Either
(Costing-£295 incl. exam)

Signature Level 2: Regular (36 weeks) Intensive (16 weeks) Either
(Costing-£495 incl. exam)

Signature Level 3 NVQ Certificate: Recommended (40 weeks)
(Costing-£1350 incl. assessments)

Signature Level 6 NVQ Certificate: Recommended (42 weeks)
(Costing-£1700 incl. assessments)

Signature NVQ Interpreting BSL/English Course (2 full Saturdays a month over 8 months) (Costing to be finalised)

Course Day/dates and times

Please complete the boxes below to indicate your preferred learning days and times. Please note that the delivery of all courses is subject to demand.

- | | | |
|------------------------------------|------------------------------|----------------------------------|
| <input type="checkbox"/> Monday | <input type="checkbox"/> Day | <input type="checkbox"/> Evening |
| <input type="checkbox"/> Tuesday | <input type="checkbox"/> Day | <input type="checkbox"/> Evening |
| <input type="checkbox"/> Wednesday | <input type="checkbox"/> Day | <input type="checkbox"/> Evening |
| <input type="checkbox"/> Thursday | <input type="checkbox"/> Day | <input type="checkbox"/> Evening |
| <input type="checkbox"/> Friday | <input type="checkbox"/> Day | |

GENERAL INFORMATION

Glasgow

Location

The property is located on Brand Street, Ibrox, Glasgow, half a mile from junctions 23 & 24 of the M8 Motorway. The City Centre is 5 minutes away (off-peak) and Glasgow Airport only 8 minutes away. Several bus services are available on Paisley Road West and the Cessnock underground station is a 2-minute walk from the centre.

Travelling westbound on the M8, continue towards Greenock. Take Junction 23 (Govan), at lights turn right, and continue through two sets of traffic lights. At roundabout turn right, pass Ibrox Stadium on left. Continue through lights, at junction turn left, take next left onto Midlock Street, and continue to end of road, turn right. The Festival Business Centre is the third building on the right.

Travelling eastbound on the M8, exit at junction 24 (the ASDA superstore), turn left and continue to the roundabout. Turn right, continue straight on through the next roundabout, past Ibrox Stadium, then as above, via Midlock Street.

The secure car park is reserved for the exclusive use of our tenants and is patrolled regularly. All guests are to park their vehicles on Brand Street adjacent to the building. This is monitored by our CCTV system.



Westbound - Airport 7 miles

M8 Motorway

Eastbound - City Centre 1 mile